

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, May 18, 2021, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Rush called the meeting to order with Vice President Kauffman, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present. Council Member Budreau was absent.

Also in attendance: Andrea Halpin, Jared Huss, Perry Hinton, Jill Doll, Dan Caruso, Tom Baker, Jason Quirk, Nancy Taplin, Bob Middlebrook

Approval of Minutes

Council Member Doll moved to approve the minutes of the May 4, 2021 General Meeting as written. The motion was seconded by Vice President Kauffman and passed 4-0. The May 14, 2021 Executive Session was canceled due to lack of a quorum therefore no minutes were taken.

Visitor Comments

- Dan Caruso

Dan informed the Council that he is speaking tonight disappointed but not surprised at what occurred last week at the Redevelopment Commission where they approved, by majority vote, to approve a study to look at redoing the boundaries of the New Carlisle IEC. He said that a positive statement from the Town Council was issued in February 2020. Then the Council adopted a new ordinance August last year, five months later, with all kinds of conditions including no remonstrance on rezonings in that area, But the county can sit down and change these. They can sit down and say lets change the boundaries and he hopes this teaches a lesson to the Council about these people. Once they got what they wanted by getting the Council bound to this, they are now looking at changing the boundaries and he guarantees they said not one word to the Town. He stated that this goes to show that you cannot trust St. Joseph County and it is time to make Samantha Rush the mayor of New Carlisle so we can tell people when to come in and when to stay out.

Employee Reports

- Chief Baker

Tom reported that he is working on the purchase of cars but they may not be able to get them due to a shortage of computer chips. He began looking for places that have cars on the lot already and got bids from Jordan Ford, Oliver Ford and Bosak. Jordan Ford had the lowest bid but they don't have the cars in stock now and at this time do not know when they will be able to get them. Both Oliver and Bosak have cars in stock and Tom recommends accepting the quote from Oliver Ford as they had the lower bid of the two.

Andrea reported that she reviewed the bids. The bid with the lowest price has no cars available and delivery would be 20 to 22 weeks while the bid from Oliver in Plymouth was slightly more but they have available cars. The third bid was \$5,000 more.

Council Member Colanese stated that there must be a need for the vehicles or you wouldn't ask. Tom responded that yes, they are due to replace two cars this year and they currently have a Taurus with 120,000 miles on it. Council Member Colanese asked if the quoted prices include lights, sirens, etc. and Tom explained that they are not included but he is working with Cops Gear who will strip out the old cars and use what they can in the new cars. They will waive the cost and accept the old cars in trade for that service. He feels this is a good option because some of our surplus cars have sold for as little as \$500.

Vice President Kauffman moved to accept the bid of \$33,511.18 per vehicle for the lease/purchase of two Ford Explorers from Oliver Ford. The motion was seconded by Council Member Doll and carried 4-0.

Tom noted that they are currently working on a missing person who wasn't seen for breakfast and missed his daughter's funeral this morning. He shared the information through St. Joseph County and they have put the information out as well as placed tracers on his bank account. He asked that anyone who sees Mr. Quest should contact the department.

- Town Crew Supervisor Perry Hinton

Perry has scheduled hydrant flushing to begin Monday, May 24th. They will also be exploring connectivity of water mains on Meridian which will tie into next year's street project.

- Engineer Jared Huss

Jared presented the Ada Street Reconstruction Project Cover Sheet for Council signatures and they have scheduled the public meeting for Thursday, May 20th to discuss the project and answer questions on both the 2021 Sidewalk Project and Ada Street Project. The Ada Street project will be advertised on May 27 and June 3 and bid opening is scheduled for June 15th. The bid will be awarded on July 6 and Notice to Proceed issued on July 27. There is an opportunity to connect the water main from Ada to Chestnut to take care of some services that need to be corrected in that area. This will be paid independently but is a good idea to do while the intersection of Filbert and Ada is opened up for the project. A permit for water extension will be required.

The sidewalk project, which will be Front Street from Meridian to Bray Street, will be advertised July 15 and 22. The bids will be opened on August 3 and awarded on August 17 with Notice to Proceed to be issued on September 14th.

Jared met with Jason and Perry and they had a great, productive meeting. They identified a handful of water projects they will be getting proposals for in addition to some sanitary projects that will support decision making and budgeting. They also were able to identify the street/water combination project for next year's CCMG application.

He received word today that OCRA approved the Wastewater Capital Improvement Plan and we will need to hold the required public hearing on June 15. He expects that Shannon will reach out and clarify.

Following feedback at the work session regarding interest in fiber, Jared will coordinate a meeting to have Choice Light/Surf Broadband come out.

A proposal from LFA for construction services for the CCMG and sidewalk project this year has been prepared for consideration.

- Bob Middlebrook

Bob reported that Andrea reviewed rental inspection information discussed back in 2018 and she has it set up so that people can get registered for \$5.00 and give a year for anyone who wants to have property rentals in town. He feels this would give some time to work into the inspection part and get landlords registered so there is a good base of information for everyone. We can then work on rental inspections after the registration process if the Council is interested. He is working on commercial inspections with Josh and has received information from the state. Andrea explained that the law changed and what we did in 2018 originally started with registration and rental inspection and although the inspection part was scrapped, the rental registration was put into ordinance. She agrees with Bob and feels that starting with inspections until everyone is registered will work best.

- Attorney Andrea Halpin

Reviewed car quotes for Tom and prepared a notice which includes the part-time hiring policy requirements that can be forwarded to current part-time officers.

- Jason Quirk

Jason felt the meeting with Perry and Jared was a good meeting and very fruitful. He reported that the HVAC at town hall is done as is Zigler Street and three pole replacements. Other capital projects are underway and he is revisiting installation at the shop with an alternate idea.

New Business

- CCMG Agreement

The Community Crossings Match Grant Agreement was presented. Council Member Doll moved to approve the agreement as presented. The motion was seconded by Vice President Kauffman and passed 4-0.

- Nancy Taplin, Park Board President

The Park Board met last week and gave Perry permission to have weed and feed applied and that has been done already by Lawn Medic. Three metal picnic tables have been purchased. The Library asked the Park Board to partner with them to do a story walk at Bourissa Hills Park. Malarie got an estimate of \$170 to build and install the boxes. Bryan Talley Landscaping has prepared a partial estimate on landscaping around the gazebo and they have reached out to two others with no response. They are waiting to see if the bulletin board that was removed is missed before determining whether to replace it. Malarie is also looking into the cost of a dog park which was included in the five year plan. The Park Board approved a “no petting zoo” at Home Town Days at Memorial Park. Vice President Kauffman spoke with Park Board President Nancy Taplin about the information from the work session but she hasn’t had the opportunity to speak with the other board members yet.

Council Member Doll asked if anyone has looked at the roof on the gazebo as it appears to have loose shingles and Nancy replied that they are having that checked.

- Town Hall Exterior Rehab Proposal

A proposal for painting the outside of the town hall from Rose Brothers & Sons, Inc. at a cost of \$9880 was presented. President Rush said that she is excited to get the building worked on and maintained and Council Member Colanese stated that he feels this is a good price.

A motion to approve the estimate from Rose Brothers & Sons for the exterior painting of the town hall for a cost of \$9880 was made by Council Member Doll and seconded by Vice President Colanese. The motion carried 4-0.

Ordinances and Resolutions

- Resolution#21-03-02-01- a Resolution approving utility payment agreement for past due utilities

Council Member Doll moved to waive the rules for reading Resolution #21-03-02-01 as it was read previously and copies were available. The motion was seconded by Vice President Kauffman and passed 4-0.

Vice President Kauffman moved to adopt Resolution #21-03-02-01 as written. The motion was seconded by Council Member Doll and passed 4-0.

- Ordinance#1412 –An Ordinance amending dog and cat permit fees

President Rush read Ordinance #1412, an ordinance amend dog and cat permit fees, by caption only for the first reading.

- Ordinance #1413 – A Salary Ordinance for Employees of the Town of New Carlisle

A motion to waive the rules to allow for adoption on the day of introduction was made by Vice President Kauffman and seconded by Council Member Doll. The motion passed 4-0.

President Rush read Ordinance #1413 by caption only for the first reading.

President Rush read Ordinance #1413 in entirety for the second reading.

President Rush read Ordinance #1413 by caption only for the third and final reading.

Vice President Kauffman moved to adopt Ordinance #1413. Motion seconded by Council Member Doll and passed 4-0.

Council Reports

Vice President Kauffman

Vice President Kauffman reported that things are moving forward on the viaduct project. Power washing is scheduled for June 2 and painting on June 4, 5 and 6. Discover New Carlisle has planted 8 redbud trees and a group of volunteers planted all of the perennials around them. There is a group working on a farmer's market and they are looking at getting Council blessing to work in conjunction with the Park Board to sponsor it. She will have more information for the next meeting. One option being discussed is possibly blocking off Filbert Street between Chestnut and Michigan. Park Board President, Nancy Taplin, said they have been talking about a farmer's market for years and sent out a facebook post. They received 2000 likes and have 10 to 20 interested vendors already. Vice President Kauffman will get a sample agreement for the vendors to Andrea for review.

Council Member Colanese

Council Member Colanese reported that the fire territory has a union and they are putting out the things they would like and negotiations are just beginning. Council Member Doll added that they have no binding contract at this time. They are working on the budget and will be opening bids for rehab next week but with the current construction situation he is curious to see what the costs will come in at.

President Rush

Reminded everyone of the two meetings tomorrow at 1:00 and 1:30 PM.

Clerk-Treasurer's Report

Baker Tilly has completed the draft of the Capital Affordability Plan and Eric would like to meet with the Council and department heads to review and discuss it. He asked that we plan approximately 3 hours. The Council asked that Sue get some dates and times that Eric would be available to schedule the meeting. There have been some additional guidelines released for use of ARP funds that will help in planning.

Bills to be Paid

Vice President Kauffman moved to pay all bills as presented on the Claim Docket. The motion was seconded by Council Member Doll and passed 4-0.

Adjournment

Upon a motion by Council Member Doll and second by Vice President Kauffman the meeting adjourned at 7:10 PM.

Samantha Rush, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer